

## SMITHTOWN PUBLIC SCHOOL POSITIVE LEARNING BEHAVIOURS

EVER ONWARD	RESPECTFUL	RESPONSIBLE	Safe
ALL SETTINGS	<ul> <li>Be kind to others in what I say and do</li> <li>Wear my full school uniform</li> <li>Follow instructions promptly</li> </ul>	□ Care for myself, others and the environment □ Care for school and personal belongings □ Make the right choice □ Have the correct equipment ready	<ul> <li>□ Be in the right place at the right time</li> <li>□ Use equipment correctly</li> <li>□ Walk on hard surfaces</li> <li>□ Keep my hands and feet to myself</li> </ul>
COLA	<ul> <li>Use appropriate volume</li> <li>Include and encourage others</li> <li>Follow agreed upon rules</li> <li>Follow staff instructions promptly</li> </ul>	<ul> <li>Return borrowed equipment</li> <li>Care for school and personal belongings</li> <li>Move to lines straight after the bell</li> </ul>	<ul> <li>□ Walk on hard surfaces</li> <li>□ Small balls used in this area (handball)</li> <li>□ Be aware of my surroundings</li> <li>□ Use equipment correctly</li> <li>□ Keep my hands and feet to myself</li> </ul>
PLAYGROUND	<ul> <li>Include and encourage others</li> <li>Follow agreed upon rules</li> <li>Follow staff and Quest instructions promptly</li> </ul>	<ul> <li>□ Return borrowed equipment</li> <li>□ Care for school and personal belongings</li> <li>□ Move to lines straight after the bell</li> </ul>	<ul> <li>□ Be in the right place at the right time</li> <li>□ Wear shoes and school hats</li> <li>□ Use equipment correctly</li> <li>□ Keep my hands and feet to myself</li> </ul>
FIXED EQUIPMENT & SANDPIT	<ul> <li>Include and encourage others</li> <li>Take turns</li> <li>Follow agreed upon rules</li> <li>Follow staff instructions promptly</li> </ul>	<ul> <li>Help pack away equipment</li> <li>Cover the sandpit</li> <li>Care for school and personal property</li> <li>Move to lines straight after the bell</li> </ul>	<ul> <li>□ Walk in fixed equipment area</li> <li>□ Use equipment correctly</li> <li>□ Feet first on slide</li> <li>□ Appropriate climbing</li> <li>□ Keep my hands and feet to myself</li> </ul>
ASSEMBLY	<ul> <li>Listen attentively to all speakers</li> <li>Celebrate success with clapping</li> <li>Stand for the Anthem with hands by my side</li> </ul>	□ Sit still and calmly □ Sit in class lines □ Follow leaders and staff instructions	□ Walk to and from assembly in an orderly manner
CANTEEN	<ul><li>Use my manners</li><li>Wait patiently for my turn</li></ul>	□ Put my order in on time	□ Walk to the canteen area □ Return to the playground promptly
TOILETS	□ Give others privacy	□ Keep toilets clean and tidy □ Flush the toilet	□ Wash my hands with soap □ Return to class/playground promptly
OFFICE AREA	<ul> <li>Use my manners</li> <li>Wait patiently for my turn</li> <li>Speak politely and quietly</li> <li>Follow staff instructions promptly</li> </ul>	□ Use the class folder for notes and money	□ Wait at the window for staff □ Return to class/playground promptly

LIBRARY	<ul><li>Read and work quietly</li><li>Handle books with care</li><li>Follow staff instructions promptly</li></ul>	□ Return borrowed books on time □ Use equipment appropriately	<ul><li>Walk in the library</li><li>Keep my hands and feet to myself</li></ul>
ARRIVING AT & LEAVING SCHOOL	□ Follow staff instructions promptly □ Be aware of others in the community and be kind in what I say and do	<ul> <li>□ Walk to the appropriate gate</li> <li>□ Sit and wait patiently in home lines</li> <li>□ Keep my bike or scooter in the rack</li> </ul>	<ul> <li>□ Follow the road rules</li> <li>□ Use the footpath</li> <li>□ Wear a helmet when riding or scooting</li> <li>□ Keep my hands and feet to myself</li> </ul>
MUSIC ROOM	<ul><li>Cooperate with others</li><li>Handle instruments with care</li><li>Following staff instructions promptly</li></ul>	□ Pack away instruments when finished	<ul><li>Walk in the music room</li><li>Use instruments appropriately</li><li>Keep my hands and feet to myself</li></ul>
HALLWAY	<ul><li>Move quietly</li><li>Close doors quietly</li><li>Allow students personal space</li></ul>	<ul> <li>□ Use the hallway to access the office</li> <li>□ Use the hallway during wet weather</li> <li>□ Keep bags neat and tidy on the hooks</li> </ul>	<ul> <li>Walk in an orderly manner</li> <li>Keep to the left-hand side</li> <li>Keep my hands and feet to myself</li> </ul>
· FIX IT ·	□ Follow staff instructions promptly □ Reflect on my behaviour	□ Return signed fix-it note on time	□ Stay seated on the silver seat while waiting for the teacher
TIME OUT SEAT	□ Sit silently □ Allow students to sit without interference	Put your hand up and ask the teacher if you need to leave to go to the toilet or get a drink	□ Stay seated on the silver seat
WET WEATHER	<ul><li>Use appropriate voice under COLA</li><li>Follow staff instructions promptly</li></ul>	□ Stay as dry as possible	<ul><li>Avoid wet areas where possible</li><li>Walk carefully and use the paths</li></ul>
BEFORE SCHOOL	<ul> <li>Include and encourage others</li> <li>Follow agreed upon rules</li> <li>Follow staff instructions promptly</li> </ul>	Place bags neatly against COLA wall     Stay on the concrete areas     Return all equipment when the bell rings	<ul> <li>Sit on the step and wait for the teacher</li> <li>Stay in view of a teacher</li> <li>Use equipment correctly</li> <li>Keep hands and feet to yourself</li> </ul>
EATING TIME	□ Hand up and wait before I got to play	<ul> <li>□ Eat my own food before play</li> <li>□ Keep my area clean</li> <li>□ Place waste in appropriate bins</li> <li>□ Zip and pack away lunchbox before play</li> </ul>	<ul> <li>□ Walk to and from the eating area</li> <li>□ Choose a place to sit in sight of teacher</li> <li>□ Sit down promptly and remain seated</li> <li>□ Keep my hands and feet to myself</li> </ul>
CUBBY HOUSE	<ul><li>Take care of school property</li><li>Include others</li><li>Use appropriate volume</li></ul>	□ Keep the area clean and tidy □ Pack up equipment when the bell rings	<ul> <li>Walk on the stairs, one person at a time</li> <li>Use railings appropriately</li> <li>Keep my hands and feet to myself</li> <li>Use equipment correctly</li> </ul>
MOVING AROUND THE SCHOOL	<ul><li>Move quietly</li><li>Wait for instruction before leaving</li><li>Allow students personal space</li></ul>		<ul> <li>Use handrails appropriately</li> <li>Stay on the paths where possible</li> <li>Walk in an orderly manner</li> <li>Keep to the left-hand side</li> </ul>
BUS	□ Sit quietly in the correct home line □ Wait quietly for staff instructions	□ Have my bus pass visible or money ready □ Follow the bus driver's instructions	<ul> <li>Walk to bus in an orderly manner</li> <li>Board the bus in one line</li> <li>Sit down promptly and remain seated</li> <li>Keep my hands and feet to myself</li> </ul>